

NRRTS Guidelines for Quizzes

NRRTS requires 5 quiz questions for each 1-hour webinar. Include the answer key on the same page as the quiz questions by highlighting the correct answer.

These may be a mix of Multiple Choice and True/False. Multiple choice questions should have between 3-4 answers. Please do not list more than 4 answers to a question.

The following guidelines should be followed when writing quiz questions:

All questions are related to learning objectives and course content

All correct response options must be covered in the course material

All response options are approximately the same length.

Avoid trick responses (this includes multiple correct responses, ambiguous answers, and overly abstract responses)

All response options are realistic and plausible

Avoid use of “all of the above” and “none of the above” in response options

Avoid the use of negative items (“Which of these items is NOT...”)

The participants do not have an opportunity to study your material. The participant should not be able to pass the post-test without attending the webinar, but the participant should be able to pass the post-test after only listening to you present the material one time.

Most participants miss a post-test question because the question and answers are not well written or because the speaker did not adequately cover that portion of the material. Try to **bold** information in your PowerPoint that is covered by a test question to remind you to address this content.